MISTLEY PARISH COUNCIL

Finance Committee Meeting – Monday 9th November 2026 at 6.30pm at Mistley Village Hall

AGENDA

Dear Finance Committee Members - You are hereby summoned to attend a meeting of the Mistley Parish Council's Finance Committee on Monday 9th November 2026 at **6.30pm** at Mistley Village Hall.

1. **Welcome and Apologies for Absence** – To receive.
2. **Public Voice** - Prior to commencement of the Council's business, the opportunity will be given for Members of the Public to speak and to ask questions. **This time is limited to 3 minutes per person/group per subject.** Priority will be given to those who have given the Clerk prior notice of their intention to speak/ask questions.
3. **Declarations of Interest and Dispensations** - To receive declarations of interest at this point or any other point of the Meeting. To receive any dispensations in advance of the Meeting via email/in writing.
4. **Minutes of the Previous Finance Committee Meeting** – To receive, consider, and agree the Minutes of the Finance Committee Meeting held on the 29th June 2026. Finance Commitee | Mistley Parish Council
5. **Matters Arising/updates from Previous Minutes** – To receive and note any updates.
6. **Finance Committee Terms of Reference** – To receive, review and agree. Finance Committee Terms of Reference 2.pdf
7. **Grounds Maintenance Contractor (Existing) -** (All Areas excluding the Cemetery and Closed Churchyards) – To consider the request to increase the contract (now in its 4th year) by 10%.
8. **Sealed Tenders –** Grounds Maintenance – Cemetery and Closed Churchyards – To receive and consider the bids and make recommendations to the Parish Council meeting on the 14th December 2026.
9. **Parish Council Assets Fees/Charges** – To review, consider and make recommendations effective from the 1st April 2027. (Attached).
10. **Cemetery Fees** – To review and agree updated fees from April 2027. Cemetery | Mistley Parish Council
11. **Cemetery Rules** – To review and agree. CEMETERY RULES
12. **Draft Budget/Precept 2027/ 2028** – To receive, consider and make recommendations to the full Council at the Meeting on the 14th December 2026. (Details attached).
13. **Resolution to Exclude the Public and the Press –** The Public Bodies S.1 (2) (Admission to Meetings Act 1960) and the Local Government Act 1972 ss 100 and 102 (amended 2014). The Committee is asked to exclude ***the Public and the Clerk for this item only*****,** since publicity would legally prejudice sensitivity and confidentiality.
14. **Local Government Services Pay Agreement** - To make recommendations to the full Council Meeting on the 14th December 2026.



Susan Clements - Parish Clerk
Dated: 2nd November 2026